



Bethune College Council Meeting #18  
FALL HONORARIUM  
February 9<sup>th</sup>, 2021  
9:00AM EST via Zoom  
Chaired by Emily Panzarella

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**Start Time:** 9:08AM EST

**Voting Members:** Nicole Shwartz, Arman Sadr, Myra Whitfield, Samantha DeVera, Valentina Acosta, Celina Chhuok, Masood Syed, Meryl Pirasol, Issay Amaha, John Amanatides

**Non-Voting Members:** Sara Sarwari, Justin Calcada, Akin Adewale, Emily Panzarella, Helia Zamani, Teodora Neagu, Valeriya Tolstineva, Ali Bashar, Sharon Musa

**Absent:** Remie Taza, Adam Brihmi, Syed Naqvi, Ahmad Ali, Clifford Baker, Suzanne Park, Andrew Skelton

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**President**

- Duties fulfilled:
  - Had regular meetings with the Executive team
  - Constitution meetings were inconsistent due to the incoming and outgoing of members, but it is being worked on
  - Reported all updates at every council meeting
  - Took on the role of the VP Finance and assisted Executive members in preparing budgets while the Director of Finance was transitioning
  - Helped guide the transition of the Director of Finance into the VP Finance role following the resignation of the former EVP
  - Monitored the BCC email during the absence of the EVP
  - Checked on all members who had events and deadlines coming up to ensure everything was on track
  - Attended Student Representative Roundtable (SRR) meetings
  - Attended all anti-Black racism meetings with Rhonda Lenton
  - Attended all College President Association (CPA) meetings
  - Attended YFS meetings
  - Participated in 10 events and helped organize and assist where possible
- Asking for 100%
- Motion by Helia to approve 100% honorarium
  - Seconded by Meryl
  - 6-0-0 motion passes

**Executive Vice President**

- Duties fulfilled:



- Reported at every council meeting and regularly to the President
- Oversaw the upkeep of JACS and JCR; started looking into renovations
- Involved in Finance meetings and Executive meetings
- Held one-on-ones with all members of council
- Assisted with the launching of the discord
- Attended all social events and all Athletics events
- Began looking into mediation
- Increased participation and involvement within the Bethune community for social and Athletics events
- Improved transparency within the council
- Adjusted council decisions based on feedback provided when assuming the position
- Asking for 100%
- The amount of honorarium received will be calculated as the percentage of the term in which Arman was actively in the role
- Motion by Teo to approve 100% honorarium
  - Seconded by Valentina
  - 6-0-0 motion passes

#### **Vice President Social**

- Duties fulfilled:
  - Reported at every council meeting and regularly to the President
  - Held regular social meetings
  - Oversaw the implementation of all events for the semester
  - Attended all social events
  - Notified VP Finance of all costs at least 1 month prior
  - Attended all SAYA meetings and collaborated with other colleges when possible
- Asking for 100%
- Motion by Helia to approve of 100% honorarium
  - Seconded by Samantha
  - 7-0-0 motion passes

#### **Vice President Finance**

- Duties fulfilled:
  - Reported at every council meeting and regularly to the President
  - Budget was not created at the beginning of Fall due to assuming the role around that time
  - No finance meetings were held during the Fall
  - Most finance-related matters were collaborated on with Ahmad
  - Interim audit at the end of January could not be completed due to lack of finances being available, but is planned for February 12<sup>th</sup>
  - Attended very few social events due to training and learning the role of VP Finance
- Asking for 50%
  - Did as much as possible with resources available, but could not complete all tasks
  - Ahmad did a significant share of the work, but VP Finance oversaw all finance-related matters



- Has dedicated a lot of time to this position
- Motion by Valentina to approve 70% honorarium
  - Seconded by Helia
  - 6-0-1 motion passes

### **Vice President Communications Update**

- Duties fulfilled:
  - Reported at every council meeting and regularly to the President
  - Oversaw the design of all posters throughout the term
  - Promotions were done for every Fall event
  - Designed and released council merchandise
  - Attended any events when possible
- Asking for 100%
- Motion by Valentina to approve 100% honorarium
  - Seconded by Helia
  - 7-0-0 motion passes

### **Commuter Representatives**

Sharon

- Duties fulfilled:
  - Held study sessions and implemented Focusmate
  - Hosted Midnight Missions for students
  - Held extra events such as Dragon Jobs
  - Attended as many social events as possible
- Asking for 100%
- Motion by Nicole to approve 100% honorarium
  - Seconded by Meryl
  - 7-0-0 motion passes

Ali

- Duties fulfilled:
  - Held study sessions and implemented Focusmate
  - Hosted Midnight Missions for students
  - Held extra events such as Dragon Jobs
  - Attended as many social events as possible
- Asking for 95%
  - Did not submit an honorarium form (automatic 10% deduction)
  - Asked for posters to be designed last minute which caused some stress for BPAC
- Motion by Valentina to approve 90% honorarium
  - Seconded by Arman
  - 7-0-0

### **Vice President Athletics Update**

- Duties fulfilled:



- Reported at every council meeting and regularly to the President
  - Kept up with promotions for online sports
  - Interacted with constituents via social media to promote participation
  - Held BAC meetings throughout the term and began working on Athletics merchandise
  - Attended as many social events as possible
- Asking for 100%
- Motion by Meryl to approve 100% honorarium
- Seconded by Helia
  - 8-0-0 motion passes

### **Chief Returning Officer**

- Duties fulfilled:
- Checked voter's list and ensured the receiving of nominations
  - Coordinated the posting of notices with BPAC
  - Declared successful candidates
  - Was very available to candidates throughout the entire election
  - Incorrect names on the ballots was resolved very quickly
  - Attended most social events; as many as possible
- Asking for 100%
- Motion by Masood to approve 100%
- Seconded by Myra
  - 9-0-0 motion passes

### **Administrative Assistant**

- Duties fulfilled:
- Created Zoom link and official meeting time for the term
  - Announced all meetings at least 1 week in advance
  - Chaired all meetings and distributed minutes in a timely manner
  - Ensured that the minutes were available on the website
  - Attended as many events as possible
- Asking for 100%
- Motion to approve 100% honorarium
- Seconded
  - Motion passed

### **Former EVP**

- Duties fulfilled:
- Reported at every council meeting and regularly to the President
  - Coordinated office hours on Zoom
  - Oversaw the transition of First Year Representatives and kept General Members up to date
  - Conducted check-ups throughout the term
  - Provided Master's Office with weekly updates
  - Attended 6 events during the term served



- Asking for 100%
  - Did not regularly report to the President
  - Questioning about the number of events attended
  - Not all members received check-ups throughout the term
  - Some council members expressed that they felt they could not go to the EVP for help
  - Not much work done for renovations
- Motion by Helia to approve 50% honorarium
  - Seconded by Valentina
  - 3-6-0 motion does not pass

*Remainder of the meeting chaired by the President*

- Motion by Meryl to approve 65% honorarium
  - Seconded by Issay
  - 8-1-0 motion passes

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**Meeting Adjourned:** Not recorded

**Next Meeting:** February 23<sup>rd</sup>, 2021 @6:30PM EST