



Bethune College Council Meeting #1

May 6 2019

12PM-2PM

BC 203

Chaired by Adam Brihmi

Start Time: 12:02 EST

Voting Members: Adam Brihmi, Syed Naqvi, Klara Rrashkadolli, Olga Jankovic (late 12:35PM), Nicholas Matthias, John Amanatides, Justin Calcada

Non-Voting Members: Jason Rai, Dominic Bowman, Emily Panzarella, Claudio Budo

Absent: Zain Ali, Meryl Pirasol, Nami Yazdankhah (Presented O-Chair update via Facetime), Justyn Drisdelle, Arsh Riyat, Clifford Baker, Suzanne Park, Tanya Da Sylva, Ife Kolade

President's Update

- Motion made by Adam to approve of \$2000.00 to be spent as a deposit on the River Gambler Charter for our boat cruise
 - Discussion
 - River Gambler Charter is the same company and boat from last year's boat cruise
 - Look into getting catering this year, as last year it was not included
 - Seconded by Syed
 - 5:0:0 motion passes
- In previous years, honorarium was biased with no particular set grounds. This year, the council will provide structure which is transparent for members so that they are made aware of ways to gain or lose honorarium
 - Meet with each council member (if a meeting has not already occurred) to discuss the grounds for their specific honorarium and ensure that the member agrees with the terms
 - When the honorarium meeting occurs at the end of the year, the council member will already have an idea of what he/she will be receiving
- If a member is looking to spend more than \$750.00 which has not been approved in the budget, you must present it as a motion during a council meeting

Executive Vice President's Update

- Motion made by Syed to ratify Nick as a general member for Bethune College Council, 2019 / 2020
 - Discussion
 - No comments have been made by the Chief Returning Officer and no violations were made during the election
 - Seconded by Adam
 - 5:0:0 motion passes



- So far, VP Communications (Jason and Claudio), Administrative Assistant (Emily), mascot (Justin), and CRO (Arsh) have been hired
 - VP Social and VP Finance still must be hired
- JACS Update:
 - Interested in adding outlets to the tables to provide a better study environment for students
 - Interested in enforcing quiet hours during the exam periods
- JCR Update:
 - The PS4 will be up and running by the time the Fall 2019 Term starts
 - If the budget allows, consider putting an air hockey table in the JCR
- Throughout the year, 1-on-1 meetings will be held with each council member to gain better insight on both council and personal goals in the member's given role
- The council retreat will be organized based on availability and each member has been asked to send in summer availability as well as any commitments that may interfere with the time
 - Once availabilities have been sent, a poll will most likely be created for members to vote which time would be most convenient
 - There may be a cost for the council retreat but it should not be a substantial amount
- Socials and small retreats will be organized throughout the summer for council to partake in
 - A potential retreat includes an overnight camping trip towards the end of May

Vice President Athletics Update

N/A

Vice President Finance Update

N/A

Vice President Social Update

N/A

Vice President Communications Update

- The council jackets are actively being designed and a poll will be created for council members to vote on preferred designs
 - The jackets will most likely be available by October 2019
- Look into purchasing new equipment to enhance productivity and effectiveness of work done by Communications
 - The Mac work station in the council office is slow
 - There were several tripods found in inventory which are not necessarily needed
 - Claudio will be going to the Apple Store to look at prices in order to create a realistic budget for upgrading tools
- Bethune College merchandise will start being designed in two weeks from now
 - Consider doing a bulk order during the first term with limited stock for the entire college to purchase
 - During the second term, consider making the merchandise available again on a made-to-order basis
 - This is a good way to generate income which can go towards purchasing equipment
- The Frosh promotions are complete as per a meeting with the Adam, Nami, and Dominic
- Inquiry about providing an extension for the marketing deadline since VP Social has not yet been hired



- Discussion
 - The constitution sets deadlines that cannot be altered
- Decision
 - The extension cannot be granted
- Meet the Council Mondays (MCMs) will launch on May 26 and council members should be expecting to be contacted by the end of this week to choose a date and time to film
 - The videos will involve answering a few questions about yourself and about Bethune / the university experience

SOS Representative Update

- N/A

YFS Director Update

- N/A

Orientation Chairs' Update

- Frosh Leader and Frosh Executive applications have been extended and will close this Wednesday at midnight
- Interviews are expected to start next Monday once both O-Chairs have returned from the YODA retreat
- An email followed by a Doodle poll will be created for applicants to select a preferred interview date and time

Other

- Klara and Justin will be working with VP Finance for the year
- Nick and Olga will be working with VP Social for the year
- No interims will be hired for VP Finance or VP Social
 - VP Finance and VP Social applicants will be interviewed this week
- Claudio and Jason are not in the Facebook group but will be added by Syed
- Zain has started the interview process for the Athletics Committee which should be established by next month
- **Censure, Suspension, and Impeachment** (as already stated in the constitution but these are highly emphasized) as presented by Adam and Syed:
 - Those who have been censured or suspended more than once will automatically put up a council member for impeachment
 - A member who has been censured will be penalized for up to 25% of honoraria
 - A member who has been suspended will be penalized for up to 50% of honoraria
 - A motion will be made to impeach a member who has been suspended or censured more than once but this does not necessarily mean that impeachment will result
 - You do not have to be present in the council meeting to be impeached
- **Grounds for Censure, Suspension, and Impeachment** (as already stated in the constitution but these are highly emphasized) as presented by Adam and Syed:
 - Behaving in a way that is detrimental to the image of Bethune College
 - Abusing powers and privileges
 - Frequently late or absent from council meetings without prior notice



- Failure to attend two consecutive meetings, including being late to meetings, without notifying the Speaker ahead of time:
 - 3 strike system
 - Strike 1: Written up warning
 - Strike 2: Censure (loss of access to the office for 2 weeks for General Members and First Year Representatives)
 - Strike 3: Will be put up for impeachment
 - Deemed by the Speaker to create disturbances and disrespecting other members of council
 - These individuals will be removed from the meeting by the Speaker
 - No side conversations will be tolerated
 - Inappropriate use of council funds by exceeding budgets or failure to present changes you plan to make regarding the budget
 - Promotion of companies that are not affiliated with York University
 - Using council resources and its properties for purposes not associated with Bethune College
 - Missing office hours
 - During the fall and winter terms, general members will likely commit to 3-4 hours per week and executive members will commit to 5-6 hours per week
 - This role involves answering any questions constituents may have about Bethune College, as well as providing resources
 - Office hours are from 8:00AM - 6:00PM EST
 - Report to Syed if you are going to be missing your office hours
 - During your office hours, you should also partake in cleaning and maintaining the office
- **Office Use Rules:**
 - Discussion
 - All agree that the Executive Office is off limits to any individual who is not an executive member of council
 - Suggestion by Adam: Non-members are not allowed to be in the council office during office hours as it can get rowdy and creates an unprofessional image for the college, but all are welcome after 6:00PM (after office hours)
 - There are already designated spaces for all constituents during office hours
 - Suggestion by Syed: Non-members are welcome to the council office at any time as the college wants to promote inclusivity, but must be accompanied by a council member who is responsible for those brought into the office
 - If a council member is not present, non-members cannot be in the council office
 - The barrier should be put back in front of the all-access door to monitor who is entering and exiting the office
 - This will ensure that non-members are accompanied by a council member in the office, who must use the side door where the access key is required
 - If rowdiness in the office is repetitive, non-members will be asked to leave as office etiquette rules will be enforced
 - A cleaning schedule will be made in order to upkeep the council office
 - The office must be completely clean before the janitors can clean the carpets
 - Remove the garbage bin in the office so that outside bins are used instead
 - This will help to keep the council office clean



- No drugs or alcohol are allowed to be in sight in the council office
 - The main priority of council is to build a positive reputation for Bethune College and provide support for one another, as well as constituents
 - All council members should make an effort to reach out to members who might need help in their roles, as well as take initiative in their own roles by sharing new ideas for the community
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Meeting Adjourned: 1:01PM EST

Next Meeting: TBD