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**Bethune College Council Meeting #2**  
BC 203  
Wednesday, April 22<sup>nd</sup>, 2018 - 2:00 P.M. EST  
Chaired by: Claudia Martire

**MINUTES**

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Start time: 2:12PM

**Roll Call:**

***Voting Members:*** Adam Brihmi, Victoria Van Dyk, Matthew Lim, George Gerges, Nicole Shwartz, Sara Sarwari, Teodora Neagu, Valeriya Tolstineva, Aaron Suresh, John Amanatides

***Non-Voting Members:*** Robert Cheung, Nima Yazdankhah, Syed Naqvi, Claudia Martire

**Ratification of Meeting Minutes**

- Motion to ratify Meeting Minutes #1 from Tuesday May 8<sup>th</sup>, 2018
  - o Seconded by: Adam Brihmi
    - 10:0:0 – motion passes

**President's Update**

- First APA meeting on Friday
  - o Thinking of organizing other meetings
    - Later shuttle buses, commuter space for people to stay on campus
    - Trying to raise college levy to an extra dollar (reflect inflation)
- There will be a finance meeting next week on Wednesday at 3pm
- Working with Matthew on BCC website
  - o Added general members and worked on BAC page
- Wants to implement "meet the council Monday's" through role as YU start leader

**Executive VP's Update**

- Posted 2 files for council to read on Facebook group regarding rules of conduct during meetings and how to act as an influential member of council
- Found a cottage in Algonquin for council retreat
  - o Details:
    - Expected dates: August 10<sup>th</sup>- 12<sup>th</sup> 2018
    - It is a 2-hour and 17- minute drive from York
    - Does not want to charge for retreat
    - 5 bedrooms – 8 beds
- Motion made by Victoria to spend \$2031.78 for council retreat



- Seconded by Adam
  - 10:0:0 – motion passes
- Will continue with storage organization this week in council office and various storage spaces
- Expects any outstanding sheets handed out from last meeting to be sent to her ASAP

### **Finance Update**

- Challenges all executive members to come up with a mantra that would best reflect the BCC values and missions
- Wants to modify the BCC mission statement to make it clearer and “less wordy”
- Wants to implement better documentation to avoid any mishaps with money transfers
- Expecting a 20% decrease in funding due to limited summer enrollment
- Interested in posting annual report on website with hopes of increasing funding and gaining more sponsors
- Proposed that VP Finance should be the only one to conduct transactions with the credit card
  - Discussion:
    - Its going to be difficult to coordinate purchases during the year if the VP Finance must always be present, especially during second semester when formal occurs
- Motion made by Robert to approve credit card limit at \$5,000
  - Seconded by Victoria
    - 10:0:0 – motion passes
- Motion to have internal procedures documented and distributed by next council meeting
  - Seconded by Matthew
    - 10:0:0 – motion passes
- Motion to create an Annual Report with VP Comm with respective increased budget and honorarium (withdrawn)
  - Discussion:
    - Adam wants to work with Robert to view how the honorarium is going to be distributed to members at the end of each semester
    - Robert wants to include more numerical logistics into the honorarium protocol within the constitution
- Motion to have all VPs be responsible for all budgeted items with performance reflected in their honorariums (withdrawn)
  - Discussion:



- This should be something implemented into the roles of all executive members within the constitution - not something to be motioned
- This will be further discussed at next exec meeting
- Interested in holding a finance workshop next week for all council members - will send more details on doodle poll

### **Communication Update**

- Also encourages that the annual report should be posted on the council website to increase sponsorship
- Will present the layout of the new website to council once everything is finalized so that members can contribute additional ideas
- DMA interviews will be held within the next two weeks
  - Thinking of giving applicants assignments to ensure that qualifications are met
- Looking into ordering council jackets through Tait despite the fact that they are more expensive - they will be better quality
  - Deadline for designs and costs: June 30<sup>th</sup>
- Working with Adam, John and Suzanne to determine space allocation to clubs in Bethune tomorrow at 3pm

### **Social Update**

- Interested in having summer event at the end of August to Wasaga beach
  - Details: (subject to change)
    - Price per person: \$100 (for 57 people) for 3 cottages on Beach 1
      - \$110 before subsidization
      - \$135 per person after 57 people
    - Ideal dates: August 22<sup>nd</sup>- 24<sup>th</sup>
    - Food is not included
    - 2 security guards on the premise (included with cottage rental)
    - Transportation: \$300 for 2-3 busses
  - Discussion:
    - The event is too expensive – would be more feasible if costs come down to \$50 per person or if it was a day event
    - People can car pool to reduce transportation costs

### **Orientation Update**

- Hiring leaders and captains started last week and will be continuing this week
- Orientation budget spreadsheet was presented:
  - Total estimated # of participates (including incoming students, leaders, captains and o-chairs): 485



- Total estimated revenue: \$87, 825.00
- Total estimated expenses: \$82, 454. 92
- Breakeven point: 295 incoming students
- Sponsors: N/A
- Motion to approve of 2018 Orientation budget
  - Seconded by: George Gerges
    - 10:0:0 – motion passes

### **Athletics update**

- There needs to be a better method of distributing SIRC tickets this year
- Wants to have 2 rookies of the month for BAC to increase intramural participation
- Looking into purchasing reversible pinnys for intramurals
  - Cost: about \$15 per piece
- Interested in having a BAC summer retreat to Wasaga and an awards night at the end of the academic year

### **Other Business**

- Julieta's appeal letter:
  - Discussion of Point #1: Failure to abide Article V: 15. E. in the constitution: "Within forty-eight hours of the meeting, ensure that the complete minutes of the previous meeting are duplicated and distributed, for discussion and approval at the next regular meeting of the BCC, and that copies of all minutes are submitted to the President and Executive Vice-President."
    - Meeting minutes from last year showed that there was a motion to ratify 4 consecutive meeting minutes from prior weeks
    - Therefore, this indicates that those meeting minutes were not approved or completed on time
  - Discussion of Point #2: Failure to participate in intramural sports throughout the academic year:
    - The honorarium protocol, under Appendix III: 5. B., indicates that "the participation of each individual in intramurals, events and other college initiatives will be taken into account" upon the determination of every council members honorarium
    - Therefore, this is a valid reason for a 30% honorarium deduction
- Motion made by Victoria to leave the results of Julieta's honorarium unchanged
  - Seconded by: George Gerges
    - 9:0:0

Next meeting: next two weeks (TBD)

Meeting adjourned at: 4:09PM