

# BYLAW 4: THE HONARARIA BYLAW

As passed at the Bethune College Council Meeting on \_\_,

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## SECTION I: GENERAL

### **1. General**

1.1. In any situation(s) where this Bylaw contradicts Bylaw 1, Bylaw 1 shall have precedence

## SECTION II: HONORARIA PROTOCOL

### 1. Procedure

1.1. Council shall disperse honoraria in the following way:

- a. Within the first month of the Summer session, Council must divide the honoraria into three (3) equal sections, each to be awarded upon the end of the Summer, Fall, and Winter sessions for the executives and associates of council. In this case, the honoraria for the directors and representatives will be divided into (2) equal sections; to be awarded upon the completion of the Fall and Winter sessions.
- b. Council may decide to reduce the amount awarded by a two thirds majority of those present and voting.
- c. If a Council Member has their Honoraria decreased, then the remaining funds are carried forward as a surplus for the next council.

1.2. The honorarium meeting will be held roughly at the end of the term, given that all honoraria-entitled members are able to attend. The following assessment procedure will be followed during the meeting:

- a. The Action Plans prepared by the recipient will be used as a basis for the preliminary assessment. Participation in intramurals, events, and other college initiatives will be considered. The preliminary assessment will be a list of their goals, what was accomplished and how it was accomplished, and their attitude towards the rest of the council.
- b. Each honoraria-entitled member will present/talk about the things that they have done for the council and any special or exemplary actions outside of their responsibilities. Any extenuating circumstances which may have affected their performance can be raised here. After this presentation, the rest of the council will be allowed to ask questions for clarification. A professional attitude must be maintained during the meeting, and personal 'attacks' or accusations will be struck down by the Speaker.
- c. The member being assessed will be asked to leave the room and the remaining council members will deliberate. Within this discussion, the following will be decided:

- i. Whether the member will be allowed their full honorarium. This will be valid if the member in discussion (1) partook in intramurals, BCC events & Head's office events regularly, (2) assisted other council members with their work when needed, and (3) performed above and beyond their responsibilities, as stated by the constitution and bylaws
- ii. Whether the member's honorarium will be deducted from the maximum amount that is originally assigned. This will be valid if the member under discussion was (1) unable to or ineffectively performed their duties and showed little motivation in doing so, (2) did not partake in council related activities such as events and intramurals, (3) failed to attend meetings without a valid excuse, (4) failed to communicate with the council with important matters.