



Bethune College Council Meeting
Tuesday, August 9th, 2022 at 8:00 p.m. EST
Zoom Meeting

Chaired by Vincent Vuong

Minutes by Sarah Pullano

Voting Results: <https://docs.google.com/spreadsheets/d/1bSQBw3pjnV4ihkXK7-koC-mYQtL4feBhwpAyNO4nMYw/edit?usp=sharing>

Voting Members

Name	Position	Attendance
Arman Sadr	President	Late with regrets (arrived at 8:20 p.m., left at 8:54 p.m.)
Masood Syed	Executive Vice-President	Present
John-Paul Gagliano Veiga	Vice President Athletics	Absent without regrets
Hassan Khan	Vice President Athletics	Absent with regrets
Abisan Buvanendran	Commuter Director	Absent with regrets
Issay Amaha	Commuter Director	Late with regrets (arrived at 8:31 p.m.)
Pedro Gonzalez	Lassonde Representative	Present
Aydin Sadr	General Member	Absent with regrets
Farid Musavinejad	General Member	Present
Ernest Gasparyan	General Member	Present
Glory Ohikhena	General Member	Late with regrets (arrived at 8:48 p.m.)
Kyleen Tambot	YFS Director	Present
	SOS Representative	
Paula Wilson	Head of the College	Absent with regrets
Clifford Roy Baker	Fellow's Representative	Absent without regrets
Andrew Skelton	Academic Advisor	Absent without regrets

Non-Voting Members

Name	Position	Attendance
Yashna Manek	Vice-President Social	Present
Ethan Chin	Vice-President Social	Present
Sumeyye Camuzcu	Vice-President Finance	Absent with regrets
Yurij Kunyckyj	Vice-President Communications	Absent without regrets
Muhammad Abdulhafiz	Vice-President Communications	Present



Claire Del Zotto	Outreach Director	Present (left at 9:14 p.m.)
Remie Taza	Outreach Director	Present
Jarred Laganas	Orientation Chair	Present
Vincent Vuong	Speaker	Present
Sarah Pullano	Secretary	Present
Arghavan Sammak Moghaddam	Chief Returning Officer	Present (left at 9:00 p.m.)
Adam Hadad	Mascot	Present
Suzanne Park	Administrative Assistant to the Head	Absent without regrets

Guest(s)

Name	Position	Attendance
Ali Bashar		Present
Marisol John		Present

This meeting was called to order on August 9th at 8:04 p.m. with Vincent Vuong as Speaker and Sarah Pullano as Secretary.

1. ADOPTION OF THE AGENDA

Moved by: Executive Vice-President
 Seconded by: Lassonde Representative
 Result: Unanimous

2. LAND ACKNOWLEDGEMENT

In the spirit and intent of Truth and Reconciliation, we acknowledge the traditional Indigenous territories on which we live, learn, and play. This territory is part of the Dish with One Spoon Treaty, an agreement between the Anishinaabeg, Haudenosaunee, and allied nations to peacefully share and care for the resources around the Great Lakes. This territory is also covered by the Upper Canada Treaties and is now home to many diverse First Nations, Inuit, and Métis peoples. By understanding and acknowledging, we wish to pay respect to Turtle Island, Mother Earth, First Nations, Inuit, and Métis peoples who have been living on this land since time immemorial.



This land was acquired unfairly and as settlers on this land it is part of our collective responsibility to recognize and mitigate the oppression of Indigenous peoples.

For more information on land acknowledgements for your current location, and some helpful maps, visit <https://native-land.ca/>.

3. UPDATES

a. President

- **Executive meetings biweekly on Wednesday at 8:30 p.m. based on Google form results**
 - Exec meetings will be virtual
 - A lot of this stuff is communicated regardless because of social and finance meetings but ideally exec meetings will be biweekly unless we find attendance isn't high enough and we are on par with communication everywhere else
- **Constitutional changes**
 - Can be motioned at meetings
 - General meeting likely in the fall
 - Earlier in the summer we discussed potentially allowing for an AGM and constitutional changes during the summer, but if we wanted it done by the summer term it wouldn't be possible to organize a general meeting
 - More often it happens during the winter
 - However, last year council amended the constitution to allow changes to take place for the following year
 - Too much can't be done in time so if anyone has changes they want to make, motion them any time throughout the year during council meetings and it will be noted to be discussed in the general meeting
- **Honorarium meeting after frosh for the summer**
 - The idea would be to explain the individuals performed duties then vote on a system until a more refined system can be implemented
 - Changes won't be made unless council discusses it
 - Most councils have their honorarium allocation engrained in their constitution, perhaps worth looking into in the future
 - If you have any discussion points to bring forth talk to Arman or Masood

b. Executive Vice President

- **Furniture**
 - We did not get the furniture in yet and we have been told the furniture ordered last year will arrive at the end of September (after Frosh)
 - Will look into alternatives for JCR furniture for Frosh



- **Frosh Responsibility**
 - Council has responsibilities during Frosh
 - If you are unaware of these responsibilities, you are welcome to ask Masood, any executive member, or Jarred and they will clarify
- **Council Responsibility**
 - Fall is about to start so don't forget about council responsibilities in terms of office hours and intramural events to participate in
 - Athletics will give a reminder about sports and so will Masood
 - Submit your schedule for fall so the office hours schedule can be set up
- **Volunteers for Academic Orientation Day**
 - It would be great to have some council members there for the Bethune Academic Orientation Day
 - Great way to get people to know about us and get involved, if you are interested let Jarred, Arman, or Masood know
 - If you are at AOD with SOS or another club, you won't count as one of the 50 designated orientation leaders that we need

c. Vice President Finance

- Masood's budget was discussed (my only concern was about video games' costs but found it reasonable since it may be used to motivate certain groups to come to school)
- Athletics' budget still not submitted (need to be presented ASAP)
- Total Revenue from Wonderland trip was received in two portions (\$2,781.00 CAD + \$517.42 CAD = \$3,298.42 CAD)
- Lodging of Montreal trip discussed with Yashna (finalized to book the cheaper hotel without breakfast plan, pricing will be updated later)
 - I want people to be charged a specific percentage in case they act reckless during any event including using Bethune's goods and belongings for the entire school year. Council members should outline a clear description about this new policy while presenting and allowing use of property facility. The percentage may be altered based on cheap (ex: 20% min) or expensive (ex: 60% min) goods. BCC CANNOT be responsible 100% of anybody's fault and careless behavior and urge them to act according to their age and not their mood. But still the situation can be further discussed with the individual and the percentage can be raised or lowered based on specific cases due to exceptional cases. The examples are my preference and suggestion, but the decision can be made by council members during the meeting.
 - Masood may buy stuff for JACS and JCR and socials will be doing events, if someone is reckless enough to throw a controller and break it, council shouldn't cover it
 - The constituent should hold partial responsibility
 - The percentage is to be decided on a case per case basis



- In the future if something like this happens, we should be holding constituents who are acting recklessly accountable as well
- We should also probably consult York Legal

d. Orientation Chairs

- **Orientation Week Plan Updates**

- We have our next training on August 15
- The budget is going well, started buying decorations and other miscellaneous items
- Merch is coming in the next week or two
- Trying to set up the PayPal so leaders can pay for leader kits, this will probably be up by the leader training on the 15th
- As we come closer to Frosh, we may be requiring some help from council in terms of frosh kit packing

e. Outreach Directors

- **Book Exchange Update**

- Started promotions for the book exchange, if you can promote the posts
- If you have textbooks to exchange or sell fill out the form

- **Frosh Update**

- We have finalized the charity initiatives for Frosh
- Decided that we are giving out 3 prizes with a total value of \$1000
- 1st prize will be a Nintendo Switch
 - Every time you donate an item you get a ballot, the person with the most ballots at the end of the week gets the Switch
 - This includes captains, leaders, and froshees
- 2nd prize is a \$150 Amazon gift card
 - This is a random draw for the froshees
- Next is a \$100 Amazon gift card
 - This is for leaders and captains
- The last prize is a Bethune backpack
 - This will go to 1 froshee from the winning team
- Concern: Do we want council members to be eligible for prizes? Usually council members aren't eligible for prizes
 - We should allow council members to win for this
 - The more donations you give, the more entries you get into the ballot, so it is still up to chance, but if you donate the most you get the Switch
 - Council can't win the backpack or gift cards, the random draw for leaders and captains will only be for non-council leaders and captains
- You get to enter a ballot into the draw for every item you donate, and different items are worth different amounts



- A small item like a pen, pencil, or crayon is 1 ballot, a pencil case is 3 ballots, a backpack is 5 or 10 ballots
- There will be 4 ballot colors, 1 for each team
- At the end of the week, we pick 1 random ballot from the entire box, they win the \$150 Amazon gift card
- We are also going to pick 1 ballot of the winning color and they win the Bethune backpack
- Council members and leaders will help count all of the ballots and see who has the most at end of week (this person gets the Switch)
- Initially, the Switch was going to a random person, but someone who donates 1 item can get the Switch
 - By making it the person who donates the most it will incentivize people to keep donating
- Concern: What if a froshee can only donate 1 item?
 - They are still eligible for the \$150 Amazon gift card, or the backpack if they are on the winning team
 - We perhaps could switch to participation-based prizes so a person that is disadvantaged and cannot donate as much can make up by attending more events
 - However, then people may not donate anything, and this would be too hectic to take care of alongside donations for prizes
- Concern: Council members are not eligible to win gift cards but are eligible to win the Switch, but shouldn't this be the other way around since it would be fairer for council members to win in a random draw?
- We will need council's help to count ballots - it wouldn't be fair if council counts ballots for the Switch and then is eligible for that prize, whereas the gift cards are won randomly so it doesn't matter if council members count the ballots or not
- On some level, leaders, captains, and council members should not be eligible for any of the prizes
 - There is a specific prize just for leaders
- Will be further discussed

4. MOTIONS

TITLE: BCC006 – Bethune Socials 2022-2023 Budget Approval

MOVER: VP Social

SECONDER: YFS Director

WHEREAS: This is the preliminary budget for all events the social committee is currently planning to host throughout the year. We are requesting that our budget be approved in order to start making deposits and purchases for our events, especially those that require more time



to plan and advance purchases to be made. We need to know how much money we have to spend for each event in order to plan our purchases strategically throughout the year.

BE IT RESOLVED THAT: Council adopt the preliminary Bethune Socials 2022-2023 budget as outlined in the attached spreadsheet:

https://docs.google.com/spreadsheets/d/1EF9rHDlvOA5hTXAvBS7hI0bOLibrJ8_001scPHqtvXc/edit?usp=sharing

RESULTS: 7/0/0

TITLE: BCC007 – Lassonde Rep Budget Motion

MOVER: Lassonde Representative

SECONDER: Executive Vice-President

WHEREAS: The Lassonde Representative is to hold events and other facilities for the constituent student bodies; A stated mission of the Council and/or its members is to help consolidate ties between the Lassonde and Bethune student bodies; The budget proposed by the Lassonde Representative is the following;

BE IT RESOLVED THAT: The budget proposed by the Lassonde Representative be approved and the necessary funds appropriated for the purposes outlined therein;

BE IT FURTHER RESOLVED THAT: The Lassonde Representative will see each of the items in the budget proposal to completion, acquisition and distribution, to the best of their ability, unless the council agrees otherwise

RESULTS OF MOVEMENT TO TABLE MOTION: 6/0/0

TITLE: BCC008 – Executive Vice-President Budget Approval

MOVER: Executive Vice-President

SECONDER: Farid

WHEREAS: The budget lists all items/services requested as well as the corresponding costs for items/services.

BE IT RESOLVED THAT: Once approved, the Executive Vice-President has authority to use the funds to purchase the items listed in the budget, ensuring that no item exceeds its individual authorized monetary value. Link to budget:

<https://docs.google.com/spreadsheets/d/1EmVzyYWQ59Z47KPL7y7eOsI6fCoJ8Fdh1nyJ9G6fHGg/edit?usp=sharing>



RESULTS: 7/0/0

5. OTHER BUSINESS

- N/A

6. ADJOURNMENT

Moved by: Farid

Seconded by: Executive Vice-President

7. MINUTES

Note: Minutes are not verbatim.

// BCC006 - Bethune Socials 2022-2023 Budget Approval

Yashna - This budget is the same one we discussed in the last finance meeting. I won't run through it completely, but I will take us through it. Everything in the summer term is set, those events already happened so those prices are accurate. For the fall, the main events are Montreal, the winter glow party, Halloween Haunt, and the Bethune patio party. Anything in green is spending the most money in that term. The patio party is \$1500, and it is a welcoming party for everyone to get everyone mingling. We will provide food and drinks, and games as well. For the Montreal trip we are budgeting \$33,000. We decided against providing breakfast because it adds \$5000. This includes hotels, buses, entry to 1 nightclub, and going to the planetarium. We are looking into doing a dinner for the second night. We had a good turnout for Wonderland in the summer, so we are doing it again for Haunt. At the last finance meeting, we had a concern about attendance being 100. We decided to leave it at that because exams are around that time so attendance may not be 100. The winter globe party is similar to the patio party but a bit different, it is to celebrate the end of the term. Potentially we want to do a DJ. The \$2000 is for food and drinks. We may potentially collaborate with Stong if they are able to. The movie at Cineplex is \$2000 which is pretty accurate for 125 people. Since the event is at the beginning of a new semester, we upped it from 100 to 125 because it is easier to get people together for a 3-hour event. Next we have Blue Mountain at \$35,000. I just got an email back from Rob and he will send me all the final prices so I will get back to you all on that. One thing to note about Blue Mountain is that we had made a deposit of \$23,000. We didn't end up going because of COVID. They kept it for us to use this year. So taking that into account the total expenses and losses decrease by about \$23,000. Next is formal which is the last big event. We are budgeting \$53,000. We are aware the formal budget is a lot higher than previous years, but we are hoping to do more unique things compared to past formals, and also the attendance is going from 350 to 400. The net loss is \$31,000 but we are trying hard not to do that much.

Ethan - With COVID there are a lot of issues with the food supply and in general the cost of food has gone up. We are having a lot of issues finding places that can accommodate our budget for food and labor costs for paying serving staff and bar staff. For the food we may have to look at



possibly spending a little more to accommodate for any additional food cost increases in the future if we keep going the way we are going with our current economy.

Yashna – Our total budgeted expenses are \$139,764.65. We have added a contingency fund instead of separate ones for each event. The contingency fund is 5% of the \$139,000 which is just under \$7000. This is in the yellow box on the side. The loss is \$86,500. We are trying not to exceed \$80,000, if you remove the contingency fund, we don't exceed it. It is better to have it because sometimes things happen, that is why it is in there.

Claire – I have a question about formal, when you say food costs are rising would you be exceeding the formal budget further?

Ethan – Potentially. I spoke to a caterer, and they suggested going with food trucks, but at that time of year we might not want to do that. They also suggested potentially getting our own food from a restaurant then hire staff from a catering team to serve the food for us. That could cut down on the food costs significantly, but we do run into the issue if people don't mind their food being a bit cold then we can do that. The current catering business cooks it on site but that is an additional expense. I found a place that fits our budget perfectly but in my opinion the cost is a bit too good to be true and suspicious, they are \$10,000 lower than any other company I contacted.

Claire – Have you reached out to the banquet hall from last year? In high school we did events at the same location and we got a discount because we brought them business every year.

Ethan – We figured we wouldn't want to do it at same venue again, but I can reach out to them.

Claire – Are you looking within the downtown core or closer to York?

Ethan – I am looking around here now too. Most are running about \$60,000, between \$55,000 to \$60,000 is about the rate we are going. I can't see us doing 400 because food costs will be too much unless we go the catered route. Same with alcohol, it costs way too much but when I spoke to catering there might be the option for us to buy the supplies, drinks, alcohol, desserts, and possibly food, and with their liquor license and serving license they would serve food and alcohol as well. That is a possible area we can save but I don't know what restrictions on the York end are and even the legalities because it was just one person telling me this.

Masood – Try going for cheaper venues, prices have risen but you can find a cheaper venue allowing you to remain in that budget. You guys have to stay under that budget because this year there are different departments in council like the Lassonde Rep and Outreach, as well as 10% to club funding and 15% to SOS. We can't afford to give socials more, you have to stick with that amount so go to a cheaper venue if you have to.

Pedro – You thought it wouldn't be good idea to host in the same place as previous years?



Ethan – We thought people would enjoy a change in venue. More than willing to explore hosting it at the same place.

Pedro – In the interest of financing if it is cheaper and worked fine before there shouldn't be a problem with doing it in the same place. Most people who go to formal don't really mind where it is. Most people who go to formal don't mind what the food is like either in my opinion.

// Vote on BCC006

For: 7

Against: 0

Abstain: 0

// BCC007 – Lasonde Rep Budget Motion

Pedro – My initial plan was to host 2 events, club fair type events. This was the budget proposal for that. I have the budget set up but we weren't able to go through all of them in the finance meeting earlier today. I have also been in contact with Claire and Remie because they were planning a club fair as well. We are considering merging the events together and since I wasn't able to get the budget approved in the finance meeting nor able to fully discuss the events with Outreach, I will table this motion for another time. It depends on when the next time is available for me to propose the budget to get approved. We are planning on having it in early September right after Frosh. I need to be able to contact all clubs and teams and get them to RSVP for that as early as possible, if I can't get funding approved I was wondering how I should proceed with that.

Masood – Do you think it will exceed \$750?

Pedro – No.

Masood – Then you can just take it up with Sumeyye.

Pedro – Either or, or both events total?

Masood – You can do it one by one, if 1 event is less than \$750 you can get it approved by Sumeyye alone.

Pedro – I am asking for \$400 for both total.

Masood – We can hold an emergency finance meeting if necessary, even though Sumeyye has authority to solely say yes to that so we wouldn't need to have a council meeting for that.

Pedro – Should I be contacting clubs and teams now anyway?



Masood – Yes, we want to see if the event will run. Go with your \$400 budget to Sumeyye and say hey look over this, if she approves it that is all you need. You can get approval and get in touch with clubs at the same time.

// Lassonde Representative moves to table BCC007.

// Seconded by Farid.

// Vote on tabling BCC007.

For: 6

Against: 0

Abstain: 0

// BCC008 – Executive Vice-President Budget Approval

Masood – This was discussed in the finance meeting today but if anyone has any questions stop me. For furniture, we bought a ton last year that didn't arrive, but missed out on essentials like clocks in the office. Planning on implementing clocks, having one in JACS, JCR, and the office, however placement and amount is debatable. For microwaves, we always had them, however one of them broke down in the last in-person year and the second one in the office is not the best. So I am asking for two additional microwaves, one new one for the office and one for JCR so students can use it as we have done in the past. We always had a mini fridge in the office, ours disappeared over COVID so that is in the budget to replace that. These values are an overshot, they include tax and a slight buffer. Clocks could be less than \$30 but I put \$35 unless something ridiculous happens and we have to spend \$35. The buffers were approved in the finance meeting. We always had a PS4 however that disappeared over COVID so it is in the budget to replace that and bring entertainment back. I am requesting a PS5 and because anyone who games here knows that PS5 and Nintendo Switch cater to different audiences. Sports and shooting games are on the PS5 and Switch is Mario Kart, Super Smash, etc. That is why I am asking for a Nintendo Switch. Another thing people may have noticed is that we have no garbage cans in the exec office, so I am planning on having small cans at the bottom of each desk to improve cleanliness. I would have asked for one for athletics, but they already have. The biggest expenditure is the portable electric power generator. It costs \$3250, I set it down at \$3500. During Frosh we will be using these generators instead of gas generators and these can be recharged by plugging it in. It is a rechargeable generator and will save a lot of money in the long run. Moving on we have rental supplies. We always had lab coats and goggles. That was thrown out last year, so I am trying to replace that and bring it back to Bethune. I am asking for 12 lab coats - 4 small, 4 medium, and 4 large. The bookstore gives us a discount on lab coats and goggles. I want to introduce new rental equipment such as whiteboards, they will be small portable whiteboards since we don't have whiteboard desks or walls like the Bergeron. The packs of markers and erasers is set at \$0 because \$51 for whiteboards includes markers and erasers. I am planning on providing calculators, pens, erasers, and dissection kits for students for whenever they need it. I am trying to introduce phone chargers; the cost is about \$120. I am trying to replace the pool cues in JCR, a set of 4 pool cues is \$160. Table tennis rackets, we have old ones in bad condition, and I want to replace them. That can be discussed but since it is the 50th anniversary and we are returning from



two years of online we should have the best equipment. It is \$90 for table tennis rackets, and I am requesting five of them. A box of pool chalk, PS5 controllers, Nintendo Switch Pro controllers, and another set of joy cons in case people want to play 4-player. Buffers may seem like a huge amount, but general supplies are anything related to operations in the office. We are planning on buying a safe lock for the safe in the comms closet, that is \$120 which will come out of the \$1000. If that is approved, I am already sitting at \$880 for the rest of the year. Cleaning supplies is at \$500 because in case it goes back to a COVID scenario I want to have enough budget to purchase cleaning supplies for our spaces in case we start having to wipe down with Lysol. As Sumeyye mentioned in her update the video game cost is set at \$1000 but we are planning on buying two new consoles, each game costs at least \$80. A Switch game is about \$70, factor in taxes it is about \$80 or \$85. If you are buying three to four games per console that is close to \$1000 and if a game breaks that is what the buffer is for. Board games, we don't even have a deck of playing cards, so I am asking for \$500. It probably won't reach that amount but in case we have to replace playing cards etc. I am asking for \$500. Tabletop game supplies includes ping pong balls, if the leg of a pool table breaks, etc. there is a separate section for repairs and maintenance. In case someone throws a football in the patio and breaks the window. If it costs \$1000 to repair etc. Technically these are council charges, in previous years there was no EVP budget, but this gives us an idea of how much we are setting aside for council operations. They are overall council operations but part of my budget. If you take the buffer away the budget is \$8000, with buffer it is \$13,600. The realistic budget is \$8000.

Jarred – After approval how soon can you purchase some items like the generator? It is needed in one of my events, but I can go to security.

Masood – It will come before Frosh.

// Vote on BCC008

For: 7

Against: 0

Abstain: 0

Meeting Adjourned: 9:20 p.m. EST

Next Meeting: TBA