



Bethune College Council Meeting #3
BC 203
Wednesday, June 5th, 2018 - 2:00 P.M. EST
Chaired by: Claudia Martire

MINUTES

Start time: 2:05pm

Roll Call:

Voting Members: Adam Brihmi, Victoria Van Dyk, Matthew Lim, George Gerges, Nicole Shwartz, Sara Sarwari, Teodora Neagu, Valeriya Tolstineva, Aaron Suresh, John Amanatides

Non-Voting Members: Nima Yazdankhah, Robert Cheung, Melisa Rrashkadolli, Syed Naqvi, Claudia Martire

Ratification of Meeting Minutes

- Motion made by Claudia to ratify meeting minutes #2 from Tuesday May 22nd, 2018
 - Seconded by: George Gerges
 - 6:0:0 – motion passes

Finance Update

- Motion made by Robert to approve Orientation Chair compensation of \$2,500 in biweekly payments for the duration of June 1st to August 31st
 - Seconded by: Matthew Lim
 - 6:0:0 – motion passes
- Trying to match SCLD pay for Melisa with Syed
- Selected “square” as the online and point of sale system for
 - Online system needs to be set up ASAP for Frosh
 - Asking all of the execs to provide deadlines about any online sales for the summer
 - July 10th: Orientation sale deadline
 - There is an extra fee for online sales – would charge an extra \$3 on top of frosh kit value to cover merchant costs
- Uncertainty with levy this year – operating budget could potentially drop (7%) but we hope to at least breakeven to reduce any deficit
 - Suggested looking into sponsorships for additional funding source
- Budget spreadsheet:



- Created preliminary budget for the 2018/2019 year given budgets from the last two years
- In addition to levy, honorarium is also expected to drop since it is 10% of operating budget
- John suggests to include what the budget would look like if there was a 7%, 10% or 15% drop in levy (to account for more a drop due to the strike)
- Finalized budget will be presented next meeting
- Credit card application was submitted on June 1st
 - Using purchased cards (p-cards) - credit cards will be attached to one bank account and will have a limit of \$500 each
 - Policies need to be put in place before giving credit cards to exec members
- Created a rough draft of purchase order document

President's Update

- Initiatives for the school year:
 - Wants to have a “cahoot” day every week
 - Each council member could be responsible for creating a new event each week throughout the year
 - Will be giving away old inventory in storage
 - Will meet 1 on 1 with each council member in the summer to discuss potential ideas
 - Aiming to complete this by August 1st
 - Renting out lab coats and goggles for Bethune students (free of charge)
 - More details to come for next council meeting
- Wants his own budget for sponsorships/ promotional things to help with drop in student levy
 - Would like to create a team to help gather sponsors

Executive VP's Update

- Inventory should be completed on excel spreadsheet by the end of next week
- Retreat updates:
 - The cottage is booked
 - No BAC executives will be going to BCC retreat
- Took measurements of JACS and JCR for layout switch – will be presenting blueprint soon

Communication Update

- Discussion of website has been ongoing with Adam, John and Robert



- Using “Weebly” as website platform for sharing BCC information and online purchases for BCC apparel and merchandise (in conjunction with square website)
- Had a meeting with Adam, Suzanne and John about redistributing club space for applications they had so far
- Update on council jackets:
 - Goal cost: \$40 max per person (after subsidization)
 - Option #1: will cost over \$100 per person
 - Option #2: will cost \$73 per person
- Finalized apparel will be presented by next week

Orientation Chairs Update

- Picked 115/ 190 leaders
- Picked 9 captains and 8 executives – will inform everyone by the end of next week
- Jersey designs are not yet complete - will be finalized by Thursday
- Finalizing frosh events – will be completed by the end of next week

Motion made by Claudia to extend meeting #3 beyond 2 hours

- Seconded by: Matthew Lim
 - 9:0:0 – motion passes

Athletics Update

- Motion made by George to approve Athletics budget of \$25,940 for the 2018/2019 school year (withdrawn)
 - Will be discussing details further in finance meeting next week

YFS Update

- YFS is hosting 3 events this summer which will be subsidized by them
 - More information will be sent in Facebook group chat
- Inventory from YFS can be donated to BCC for cahoot use

Next Meeting: Tuesday June 19th

Meeting adjourned at: 4:20pm